

CLEAR CREEK TOWNSHIP
THELMA KELLEY JEFFRIES / TRUSTEE
9206 S. OLD HWY 37, BLOOMINGTON, IN 47403

(812) 824-7225
(812) 824-9960 FAX
THELMA@BLUEMARBLE.NET

TOWNSHIP BOARD
TOM BARTLETT
RANDY MAY
JOHN THRASHER

Your Appointment Date: _____ Your Appointment Time: _____

All adults (persons 18 years of age or older) in the household and/or on the lease must come in for the appointment to sign the application in the presence of a case investigator. If you are going to be more than 15 minutes late you must call our office at (812) 824-7225. If you need to have any paperwork faxed to our office, the fax number is (812) 824-9960.

Clients must provide all documentation at the time of appointment or the application will not be accepted.

PLEASE DO NOT SIGN THE APPLICATION. DOCUMENTATION AND INFORMATION NEEDED, BUT NOT LIMITED TO:

- Picture identification card for all adults in the households
- Indiana Drivers License
- Indiana Identification Card
- Birth Certificate
- Social Security Cards for all members of the household
- Proof of all income for the specified time periods, including but not limited to:
(Income that must be provided for the 30 day period prior to the appointment)
- Payroll gross income (must provide all check stubs received during this period)
- Social Security Income or SSI
- Temporary Assistance for Needy Families (TANF)
- Child Support (must provide all check stubs or current printout from child support office for this period)
- Gifts, Loans, etc. (must provide a statement from the source of this type of income)
- Money acquired from selling plasma, personal items, property, etc.
- Unemployment checks (must provide all check stubs or current printout from Workforce Development for this period)
- Workmen's Compensation Settlements or Checks (must provide all check stubs received during this period)
- Retirement and/or Pension checks
- Veteran's benefits
- Trusts
- Income from any source not specified but received by the applicant
(Income that must be provided for the 90 day period prior to the appointment)
- Income Tax Refunds
- Student aid refunds
- Any other type of lump sum income received by the applicant If you are requesting assistance with any bill that was incurred more than 60 days ago, you must provide proof of income & expenses for the period in which the bill was incurred.
- A current lease and/or current utility bill (s) that you need assistance with. These must be in the name an adult household member.